

# NYC Women's Ministries

## Starting Women's Ministries

Thank you for committing to women's ministries! We want to provide you with all the support, resources, ideas, information that you need to have a thriving women's ministries program in your church and community, to nurture yourself as you attend to this important ministry, and to train, mentor, nurture the women you encounter.

### Women's Ministries

## A Ministry for Every Woman: Touch a Heart, Tell the World

This program was developed by the General Conference Women's Ministries to advance the work of sharing the gospel using the methods that Christ used.

There are three areas of focus when it comes to equipping, training, and inspiring women to serve: Nurture, Empower, Outreach.

1. Nurture: Reach Up – To help women in the devotional time and personal growth, enabling them to be nurturers in the church and community.
2. Empower: Reach Across – To equip women for their activities and projects for the church and community.
3. Outreach: Reach Out – To help women use small group fellowship to reach others in their community.

#### Nurture: Reach Up

Growing Spiritually

Nurture ministry focuses on enriching the spiritual lives of women in the congregation and community, in order to encourage spiritual growth and healing, and to equip them as Christian disciples.

#### The Goals of Nurture Ministry

- To encourage each woman to develop a deep relationship with Jesus
- To enable women to grow spiritually through daily study of the Bible and Spirit of Prophecy
- To encourage each woman to have a vibrant prayer life
- To introduce women to the power of intercessory prayer
- To train women in various evangelistic methods, discipling of new members, and visitation

#### Empower: Reach Across

Touch a Heart

The purpose of Empowerment Ministry is to equip and empower women for activities and projects for women in the church and community. The objective is to involve women in evangelism and ministry (service) in their homes, churches, and communities. We encourage women to become God's instruments in a world that is dying for a touch of love and word of hope.

#### The Goals of Empowerment Ministry

- To train, equip and prepare each woman to be a witness to the power of the gospel.
- To encourage each woman to step out in faith as she witnesses.
- To motivate women to support and participate in the evangelistic programs of her church
- To encourage women to begin ministries of service to others using the gifts God has given them

#### Outreach: Reach Out

Homes of Hope and Healing

The Homes of Hope and healing program involved opening our homes to neighbors for fellowship and learning. In these perplexing times our homes can be places where family and friends gather in fellowship. Here friendships are formed; hope, healing, and encouragement are fostered and needs are met.

#### The Goals of Outreach Ministry

- Build strong friendships with other women
- Help lead women to Jesus by meeting their varied needs
- Make lasting friendships for Jesus
- Empower and strengthen women

To download **free resources** including

- \*WM Planning Guide
- \*Homes of Hope and Healing Program
- \*Outreach is for Everyone: Women's Ministries Evangelism Manual

[www.adventistwomensministries.org](http://www.adventistwomensministries.org)



# NYC Women's Ministries

## Assessing Needs

Assessing the needs in your church and community is an important step in your planning process. Not only will this assessment help you determine the demographics and needs in your area, but it is also an excellent opportunity to discover possible women's ministries team members, speakers, event directors, and other valuable resources.

This packet contains several sample surveys. By all means, tailor these surveys or create your own to reflect the needs and challenges in your church.

### ~ Principles to Remember ~

For Women's Ministries to be completely effective you need to reach out beyond your own church family and serve the community with obvious caring, offering programs, and personal services needed by women.

- Be aware of your audience. What will interest the secular mind, as well as the spiritual? What can your Women's Ministries plans do for them?
- You may have to do some brainstorming with non-church members to discover their needs before starting a program.
- Organization is important when dealing with any kind of advertising through public contact. Keep accurate records, telephone numbers, and contact names, with their positions designated.
- Dress appropriately when meeting these contact people or when manning booths, etc. For instance, if you have a booth at a fair you will probably wear causal clothing, but meeting with a television station manager would call for business attire
- Because Women's Ministries is a woman's group, if you are interviewed and questioned about the role of women versus men, make statements that show value for both genders and faster cooperation. **Being for women does not mean being against men**



# Ministry Brainstorming

Coming up with interesting, new, exciting programs, outreach events, and in-reach nurturing can be a challenging prospect. It is daunting to sit down with a 12-month evangelism calendar and come up with meaningful events that will nurture women in the church, reach out to women in the community, and all within the confines of a small or non-existent budget!

The exercise below is a fun way to generate ideas without a whole lot of effort. The more ladies you involve, the bigger the results. Soon, your calendar won't have enough months to use all of the ideas you come up with!

## Activity One

### ~ All About You ~

What activities do you enjoy doing for fun and relaxation?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

When it comes to reaching out to women in and outside of the church, remember that there are no hard fast rules. Be creative!

## Activity Two

### ~ All About Us ~

Gather surveys and find the top four listed activities.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

## Activity Three

### ~ Ministry ~

Select one activity from activity two and brainstorm ways that it could be developed into a ministry. For example, if your most popular activity was jogging, what ways could you think of to make jogging a ministry? Start a jogging pal program, offer health classes, sponsor a community 'Let's Move' event, etc.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

# Women's Ministries Survey

As we plan for Women's Ministries we would love to include you.  
Please take a moment to fill out the survey below. Thank you!

What programs or events would you be willing to participate in? (Place an 'x' next to the areas you are interested in)

## Fellowship

- |  |   |
|--|---|
| <input type="checkbox"/> Retreats                      | <input type="checkbox"/> Giving Sermons   |
| <input type="checkbox"/> Women's Ministry Emphasis Day | <input type="checkbox"/> Prayer Breakfast |
| <input type="checkbox"/> Abuse Prevention Emphasis Day | <input type="checkbox"/> Banquets         |
| <input type="checkbox"/> International Day of Prayer   | <input type="checkbox"/> Luncheons/Tea    |

## Study

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Weekly Women's Bible study  | <input type="checkbox"/> Book Club |
| <input type="checkbox"/> Identifying Spiritual Gifts | <input type="checkbox"/> Other:    |

## Fellowship

- |   |  |
|---|--|
| <input type="checkbox"/> Card Ministry          | <input type="checkbox"/> Phone Ministry  |
| <input type="checkbox"/> Local Mission Projects | <input type="checkbox"/> Mentoring       |
| <input type="checkbox"/> Bags of Love           | <input type="checkbox"/> Prayer Ministry |
| <input type="checkbox"/> Other:                 |  |

Would you be willing to help out in one or more areas listed below? Check all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Newsletter        | <input type="checkbox"/> Artwork         |
| <input type="checkbox"/> Phone calls       | <input type="checkbox"/> Mailings        |
| <input type="checkbox"/> Bulletin Board    | <input type="checkbox"/> Computer Skills |
| <input type="checkbox"/> Crafts            | <input type="checkbox"/> Decorating      |
| <input type="checkbox"/> Organizing Events | <input type="checkbox"/> Other:          |

**What is one thing you love to do that nobody has asked you to do before?**

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**Personal Information**

Name \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City/Zip \_\_\_\_\_

Birthday (mm/dd) \_\_\_\_\_

Age of children at home if any \_\_\_\_\_

Occupation \_\_\_\_\_

**Please write comments, ideas, and thoughts below. We appreciate you!**





# NYC Women's Ministries

## Women's Needs Assessment In the Local Church

**Have a clear vision of what you wish to accomplish. Ideally, your program will touch women in many areas of their lives**

1. Personal enrichment
2. Life Skills Education
3. Spiritual Growth
4. Enjoyment of Friendship
5. Assistance in the Healing Process
6. Enable Women to Better Themselves Economically
7. Outreach
8. Nurture
9. Financial Security

### **Assessing Your Community**

1. Meet with your committee
2. Begin with prayer
3. Make love foremost
4. Get to know your church members
5. Become acquainted with your neighbors
6. Value every woman's response/Be sensitive
7. Determine methods for evaluating needs
8. Town meetings and Focus Groups

### **Creating a Survey**

- A good survey will tell you:
- Which ministries now active in your church are of interest to women
- What their needs are
- Who the women are
- The ways women are willing to minister to other women, and
- What their interests are

### **Include:**

- A place for name, address, phone, email, and age group
- A box to be checked if they wish to attend anticipated/existing ministries
- A list of anticipated ministries
- An area to indicate which of the current ministries they are participating in
- Blanks to list their special skills or interests
- A box to check if they wish to help
- A place for them to list their special needs
- Something for each age, group, and for the married, single, and widowed

### **Resources**

Available from AdventSource:

- ◆ Women's Ministries Handbook  
Dianne J. Emslie
- ◆ Women's Ministries Handbook  
Carol Porter and Mike Hamel

Available at the ABC:

- ◆ Successful Women's Events  
Kari Haus and Madelyn
- ◆ Evangelism Ellen G. White
- ◆ Welfare Ministry Ellen G. White

# NYC Women's Ministries

## 8 Steps for a Dynamic Women's Ministry

From <http://www.womensministry.net>

The goal of any ministry is to make a significant difference in the lives of those you are trying to reach. So how do you get there? Here are eight steps to help you have a dynamic women's ministry.

1. **Prayer** - Begin with prayer. God's word says when you seek Me with all of your heart you will find Me. Pray for direction on how to begin the ministry, the steps to take, and who would be the best to serve on your team.
2. **People** - When Jesus began His earthly ministry, one of the first things He did was to select His team (the disciples). Ask God to show you four or five women who are spiritually mature, have varied skills, and a desire to help women grow spiritually.
3. **Purpose** - Define the purpose of your ministry. The disciples were all unique and gifted in different areas, but they had a common objective - to build the kingdom of God. It is essential you and your team define and understand the purpose of your ministry.  

To help you define your purpose, identify the needs of women in your church/community, and then decide how to best meet those needs. The two greatest needs for women are to be evangelized and disciplined. The third most important need is to feel connected. We like to socialize, laugh, and share. Meet their needs by providing events, Bible studies or support groups where women can connect and feel encouraged in their faith.
4. **Plan** - Plan how to minister and reach women for Christ. Start small! Try not to over commit and make promises you cannot keep. Select areas to get your ministry established.
5. **Paper** - To keep everyone on target, write down your goals. If you are blessed with a detail-oriented person, have her keep notes. Realizing how important communication is, design a flyer or handout with your purpose, mission statement, activities, and programs for your women's ministry. Send information to your church website, and other media outlets like Facebook.
6. **Prepare** - It is important the ministry is organized and prepared. Ministering to women is a high calling and big responsibility. Excellent materials are available to assist you. Invest in workshops and books.
7. **Present** - Invite everyone to a kickoff event, dinner or dessert fellowship.
  - o Present your ministry team, your plans, and your purpose for this ministry.
  - o Have someone on your team share a short inspirational talk on the importance and strength of women being together.
  - o Make the event exciting and upbeat. Door prizes are fun too.
  - o Provide a handout with dates, and locations of upcoming events.
  - o Collect everyone's name, phone number and email address. Even if you have to offer a door prize to get this information, it's worth it.
8. **Personal Touch** - Women's ministry requires a personal touch. From the kickoff event, divide collected names among your team and do follow-up calls, reminding them of upcoming events and seeking prayer requests. A personal touch can be meaningful, for both you and them.
9. **Prayer** is vital to the success of any ministry. Seek God with each detail and you can be confident He will complete the good work He is doing in and through you.





# Women's Ministries Team

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Interests/Skills \_\_\_\_\_  
\_\_\_\_\_



Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Interests/Skills \_\_\_\_\_  
\_\_\_\_\_



Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Interests/Skills \_\_\_\_\_  
\_\_\_\_\_



# Women's Ministries Budget Worksheet

Proposed (Year) \_\_\_\_\_

Budget for Women's Ministries

Date \_\_\_\_\_

Item	Amount	Notes
<b>Expenses</b>		
Office Expense		
Copying		
Postage		
Stationary		
Phone		
Other		
Total Office Expenses		
<b>Meetings</b>		
_____ Meeting(s) for Women		
Speaker's Fee		
Speaker's Transportation		
Speaker's Lodging		
Conference or Union-wide Meetings		
Other		
Total Meetings Expenses		
<b>Programs</b>		
Advertising		
Program Printing		
Gifts/handouts		
Refreshments		
Room Rental		
Equipment Rental/Purchase		
Other		
Total Program Expenses		
<b>Total Budget Request</b>		
<b>Income</b>		
Church Budget		
Gifts/Donations		
Fund Raising		
<b>Total Income</b>		
<b>Total Net Income</b>		

